

**CRIMINAL LAW HEARING
OFFICER
HARRIS COUNTY COURTS**

APPLICATION 2023

Follow the instructions carefully. Please ensure that your responses are legible.

You must submit a **signed and notarized** application to the front desk at the Administrative Offices of the Courts, located at 1201 Franklin, 7th Floor, Houston, TX 77002, **by 5:00 p.m. on November 1, 2023**. Applications will be considered as they are received.

Late applications will not be accepted.

If you have any questions about the application or the application process, please call the Administrative Offices at (832) 927-6500 or (832) 927-6575.

Required Application Attachments

1. A recent photograph of yourself, no larger than 3” x 5” inches, suitable for scanning. If you do not have a suitable photo, make arrangements with the Administrative Office of the District Courts to have one taken.
2. Your **most recent** annual CLE report from the State Bar.
3. Any other documents specified in the application. Please also include written explanations if you have ever:
 - a. been sanctioned by the State Bar Grievance Committee.
 - b. been sanctioned for failure to appear before a court.
 - c. been arrested, convicted or placed on deferred adjudication for any offense other than traffic offenses.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

APPLICATION HARRIS COUNTY HEARING OFFICER
2023

PART A
GENERAL INFORMATION

CONTACT INFORMATION (Please Print Very Clearly):

TITLE (CIRCLE ONE): MR. Ms.
LAST NAME: _____
LAST NAME IN JIMS: _____
(if different)
FIRST NAME: _____ BAR
CARD #: _____ SPN: _____ SOCIAL
SECURITY #: _____
HOME ADDRESS:
(not a P.O. Box) _____
CITY: _____ ZIP: _____
OFFICE ADDRESS: _____
CITY: _____ ZIP: _____
HOME PHONE #: _____ OFFICE PHONE#: _____
PAGER #: _____ CELL PHONE #: _____
E-MAIL ADDRESS: _____
(Provide **only** if you wish to be contacted via e-mail)

PROFILE

Circle "YES" or "NO". If you circle "YES" for any of Questions 1-11, attach any applicable court or committee documents, copies of all final orders (or those deferring adjudication), judgments, and, if desired, any written explanations.

- Yes No 1. Are you currently in good standing with the State Bar?
- Yes No 2. Have you ever been arrested or charged with an offense other than a class C traffic offense?
- Yes No 3. Do you have a pending appeal of any State Bar sanction?
- Yes No 4. Has the State Bar Grievance Committee ever sanctioned you?
- Yes No 5. Have you ever been sanctioned for failure to appear before a court?
- Yes No 6. Have you ever admitted, in connection with an official proceeding, to having provided ineffective assistance of counsel?

- Yes No** 7. Have you ever been convicted or placed on deferred adjudication for any offense other than a traffic offense?
- Yes No** 8. Have you, to your knowledge, ever been under federal, state, or local investigation for possible violation of a criminal statute? If so, give particulars? _____
- Yes No** 9. Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities? If so, give particulars.
- Yes No** 10. Have you ever been sued by a client? If so, give particulars.
- Yes No** 11. Have you ever been a party or otherwise involved in any other proceedings? If so, give the particulars.

BACKGROUND

12. Where and when did you graduate from law school?

- Top 1/2 Bottom 1/2** 13. Where did you graduate in your law school class?
14. List all courts in which you have been admitted to practice, with dates of admission. _____

- Yes No** 15. Are you board certified by the Texas Board of Legal Specialization?
16. If yes, in what area(s)? _____
- _____ 17. How many years have you been in practice?
- _____ 18. How many hours of continuing legal education did you **average the last three years**? **Attach** your latest annual State Bar of Texas CLE report.
- _____ 19. How many open files are in your current caseload?
- _____ 20. What percentage of your current practice is in criminal law?
21. Please list the Harris County **judges** before whom you routinely appear. (Provide the judge's name, not the court number.)

EXPERIENCE (FOR QUESTIONS 22-24 ATTACH ADDITIONAL PAGES IF NECESSARY)

22. Briefly describe chronologically your legal and other experience since your graduation from law school.
- Yes No** a) Did you serve as a law clerk to a judge? If yes, what is the name of the judge, the court, and the dates of the period you were a clerk.

- Yes No** b) Did you practice law alone (as a solo practitioner)?
If yes, list the addresses and the dates.
- c) Please list the dates, names and address of law firms or offices,
companies, governmental agencies, or other organizations with which
you have been connected, and the nature of your connection with
each.

Yes No 23. Have you ever been engaged in any occupation, business or profession other than the practice of law, law teaching, or holding judicial or other public office? If so, give details including dates.

Yes No 24. Are you now an officer or director or otherwise involved in the management of any business enterprise? If so, give details.

Please read each question carefully. Although you may estimate your response, the response must be in discrete numbers (i.e., 4, 12, 31). Do not answer in ranges (i.e., 5-10, 10-50). Do not answer with phrases such as “more than 20” or “at least 100”.

- _____ 25. **How many total felony criminal cases have you tried to conclusion before a jury.**
- _____ 26. **How many total misdemeanor criminal cases have you tried to conclusion before a jury?**

Indicate areas in which you have unique training or skill. (You may attach any applicable documentation or certification.)

27. Mental health cases
28. Level V deaf interpreter
29. Fluent in the following language(s) other than English:

30. Other training or skill (Please describe):

OPTIONAL INFORMATION

ADDITIONAL EXPERIENCE

List and describe other activities you have participated that relate to criminal law.

31. Speaking: _____
32. Teaching: _____
33. Legal Publications: _____

34. Please include any other information you wish to be considered that you believe makes you uniquely qualified to be a criminal hearing officer.

35. I belong to the following professional organizations or associations:

JURAT

Applicant's signature

SWORN TO and SUBSCRIBED before me on _____ (date).

My commission expires:

**Notary Public in and for
The State of Texas**